



EASTBOURNE & DISTRICT MODEL YACHT CLUB

Sailing Water: Princes Park, Eastbourne | Affiliated to the MYA

PRESIDENT: ARTHUR JACKMAN | COMMODORE: JEREMY COLLIER | SECRETARY: GORDON SCOTT

| E-MAIL: SECRETARY@EDMYC.ORG.UK

APPENDIX C

Health & Safety Policy Statement - Eastbourne & District MYC

As Commodore and Chairman of the Executive Committee of Eastbourne & District Model Yacht Club (hereafter referred to as EDMYC) I wish to ensure that EDMYC operates as safely as possible despite there being no legal requirement for us to comply with the requirements of the Health and Safety at Work etc. Act 1974.

1 EXECUTIVE COMMITTEE RESPONSIBILITY FOR SAFETY

All Committee members are to ensure that the Safety Requirements of EDMYC are complied with by club members when they are on site. In particular, they are to ensure that lifejackets are worn by persons using EDMYC's tenders in accordance with Model Yachting Association (MYA) policy.

EDMYC members refusing to comply with club policy should be reported to the committee so that appropriate action can be taken.

2 ADVISORY MEMBER WITH RESPONSIBILITY FOR SAFETY

John Henderson is the EDMYC safety advisor.

3. OTHER FUNCTIONS

The following persons are responsible for first aid:

Scott Pearce and Colin Moss

The First Aid box is located above the washbasin at the rear of the clubhouse building. Nominated First Aiders are to regularly check the First Aid box contents.

4. CLUB ACTIVITIES

The Officer of the day (hereafter referred to as OOD) or competition organiser shall draw to the attention of all competitors in any club event the EDMYC policies and procedures covering sailing activities which are displayed on the notice board in the club house. These include health and safety and safeguarding policies.

5. ACCIDENT LOG

All accidents or physical injury other than those of a minor nature incurred by members or competitors either during sailing on the lake, whilst in the Clubhouse or by members of the public partaking in the activities of EDMYC must be recorded on the EDMYC accident report form copies of which are located by the First Aid Box. These must be completed on the day the reportable incident occurred by the OOD or a member of the Committee and also be signed as a true statement of facts by

the person injured. The completed forms must be retained by the EDMYC safety adviser to be discussed by the committee at their next meeting.

6. **INDIVIDUAL EDMYC MEMBERS RESPONSIBILITY**

All EDMYC members must comply with the Safety requirements of the club. Any visitors to the club must be made aware of the Safety requirements and are required to comply with them.

Individuals must: –

- a) Make sure that when using the facilities at EDMYC they do so in a safe manner and do not affect the safety of other club members or members of the public.
- b) Protect themselves and others by fitting eye protection to the end of any exposed transmitter aerial where appropriate in accordance with MYA recommendations.
- c) Obey all safety instructions and requests made by the OOD or a member of the Executive Committee EG the wearing of a life jacket in the club tenders.
- d) Notify the executive committee of any hazards that they come across.
- e) Draw the attention of their visitors to the club's safety requirements
- f) Report all accidents and safety incidents to the executive committee.
- g) Familiarise themselves with the location of fire alarm call points, firefighting equipment and escape routes within the club house.

Individuals should: –

Offer any advice and suggestions that they think may improve health and safety for club members to the Executive Committee.

5. **SPECIFIC ARRANGEMENTS**

The following activities have been identified as risks associated with EDMYC and are included in the EDMYC Risk Assessment Form:

- a) Fire.
- b) Chemicals.
- c) Electricity.
- d) Access and egress to Clubhouse and the racing area of the lake.
- e) Manual Handling of Heavy Boats and race equipment.
- f) Clubhouse Building
- g) Use of the Tender.
- h) Falls on the lakeside Pavement and into the lake
- i) Visitors.

We are committed to reviewing our policy and good practice on a regular basis.

Signed:

Dated:

Commodore on behalf of the Executive Committee

21/03/2017