



EASTBOURNE & DISTRICT MODEL YACHT CLUB

Sailing Water: Princes Park, Eastbourne | Affiliated to the MYA

PRESIDENT: ARTHUR JACKMAN | COMMODORE: JEREMY COLLIER | SECRETARY: GORDON SCOTT

| E-MAIL: SECRETARY@EDMYC.ORG.UK

CONSTITUTION AND RULES

1 TITLE

- 1.1 The Club shall be called the **Eastbourne & District Model Yacht Club** (Hereinafter called EDMYC).

2 OBJECTS

- 2.1 The object of EDMYC shall be to promote radio controlled wind powered model yacht sailing including racing, for all current and prospective Members.

3 AFFILIATIONS

- 3.1 EDMYC shall be affiliated to the Model Yachting Association and the Met and Southern MYA District Committee.

4 SAILING WATER

- 4.1 The sailing water of EDMYC shall be the lake situated in Princes Park, Eastbourne.

5 MEMBERSHIP

- 5.1 Categories of membership shall be: -

a) President: To be awarded by a unanimous decision of the Committee and be approved by the Members at the Annual General Meeting. The President may be appointed for life if decided by the Members at the Annual General Meeting.

b) Honorary: To be awarded by a unanimous decision of the Committee and to be approved and reviewed annually by the Members at the Annual General Meeting.

c) Senior: (aged 18 years and over).

d) Junior: (aged 17 years and below – please see section 9.5 and section 14 of the Constitution and rules below).

e) Non-Sailing member: Individual 'Non-Sailing' members shall be nominated and approved by the Committee to cover those persons who assist the Club in the performance of its activities during the year. There will be no Club or MYA membership subscription payable by such members who shall be allowed access to the Club building and equipment in the performance of their duties.

- 5.2 All candidates for membership of EDMYC (apart from those included in 5.1(e) above) shall be proposed and seconded by Members of EDMYC and elected by a unanimous vote of the Committee for an initial three-month trial period. After this time has elapsed the Committee shall review the application and either confirm or refuse membership in writing to the applicant. (*see 11.7 regarding any rebate of subscription monies already paid.*)

- 5.3 The Committee can refuse a candidate's membership. The Committee are not required to give any explanation.

- 5.4 EDMYC is run by its Members for the benefit of its Members. All Members are asked to contribute to the upkeep of EDMYC and the safe and efficient

organisation of sailing. All Senior Members are expected to act as Officers for racing when stated in the sailing programme or when deemed necessary. If they are unable to perform this duty for whatever reason they are expected to make the necessary alternative arrangements. Princes Park is a public park and due consideration must be given by members at all times to other users of the park.

- 5.5 It is the Members' responsibility to notify the Secretary of any change of address and contact details.
- 5.6 It is the duty of Members' to be aware of the class rules of any boat that they are sailing and also to be aware of and follow the ISAF-RSD Racing Rules of Sailing.
- 5.7 It is the duty of Members' to follow any security measures in use by the Club to secure its premises when departing from the premises.

6. EQUAL OPPORTUNITIES POLICY

- 6.1 Eastbourne & District Model Yacht Club believes that Radio Yacht Racing is 'a sport for all' and should be enjoyed equally by everyone in the community.
- 6.2 The full EDMYC Equal Opportunities Policy statement is set out in **Appendix A** to this Constitution and Rules and shows EDMYC's belief in equality and fairness, and is a basis for action to help ensure it is complied with.

7. OFFICERS

- 7.1 The Officers of EDMYC who will also be Committee members shall be: -
 - President
 - Commodore
 - Vice Commodore
 - Secretary
 - Treasurer
 - Webmaster
 - Up to three ordinary Committee members
- 7.2 The Commodore and Vice Commodore may only be re-elected every three years to conserve continuity unless unforeseen circumstances arise and are agreed by the Committee.
- 7.3 Officers and Committee members shall be elected at the Annual General Meeting. Officers and Committee members apart from the Commodore and Vice Commodore shall retire annually but shall be eligible for re-election.
- 7.4 Officers shall comply with the rules of EDMYC and also comply with their duties.

8. DUTIES OF OFFICERS

- 8.1 The principal duties of the Officers of EDMYC are set out below although this list is not intended to be exclusive and may be modified by the Committee at any time.
- 8.2 **President**
 - a) To act as an Officer of EDMYC and to support the objects and ordinary business of EDMYC.
 - b) To represent and promote EDMYC at any civil event or event publicising the activities of EDMYC as and when required.
- 8.3 **Commodore.**
 - a) To preside over all Annual General Meetings, General Meetings and Committee Meetings and ensure that the Officers deal with such matters that fall within their remit.

- b) To ensure that on any occasion when no rules exist, the Officers act in the best interests of EDMYC.

8.4 Vice Commodore.

To act as an Officer of EDMYC and deputise for the Commodore as and when may become necessary.

8.5 Secretary.

- a) To call all Meetings taking due account of the Notice required and keep the minutes thereof.
- b) To keep custody of all club documents.
- c) To deal with all correspondence and bring matters to the attention of the Committee when necessary.
- d) To keep a Register of EDMYC Members.
- e) To administer such Insurance policy (or policies) as may be needed to fully protect the interests of EDMYC, its Officers and its Members.
- f) To administer any such certificates or registrations, and complete any such non-financial returns as may be required by law.

8.6 Treasurer.

- a) To receive and account for all monies due to EDMYC.
- b) To make any payments necessary to defray the costs of running EDMYC.
- c) To maintain proper accounts of all such receipts and payments.
- d) To ensure that the accounts are audited annually and produced for inspection by EDMYC Members at the Annual General Meeting.

8.7 Webmaster.

To manage and organise the EDMYC website and regularly update the website when necessary.

8.8 Ordinary and co-opted Committee Members.

To promote and support the interests of EDMYC and to assist other Committee Members with their duties as and when necessary.

8.9 Accredited Measurers.

At least two Members of EDMYC will be Accredited Measurers for the classes sailed by EDMYC. It shall be their duty to keep up to date with the current class rules.

9. RULES

9.1 The activities of EDMYC, its Officers and Members shall be governed by: -

- a) The International Sailing Federation (ISAF) Yacht Racing Rules
- b) The Rules and Regulations of the Radio Sailing Division of the International Sailing Federation (ISAF-RSD)
- c) The Rules and Regulations of the Model Yachting Association (MYA)
- d) This Constitution, Rules and any relevant Appendices.
- e) Any resolutions passed at a General Meeting or Committee Meeting of EDMYC.

9.2 A Member can sail any wind driven model he wishes on the pond except when racing of a certain class is taking place. Only model yachts of a class and type approved by the Club shall be raced.

9.3 On the occasions when racing is in progress, any casual sailing shall only take place with the express permission of the Officer of the Day.

9.4 EDMYC facilities are not available to Members for the purpose of any form of mechanically or electrically propelled model boats.

- 9.5 Junior Members (those aged 17 years and below) are not permitted to sail or use EDMYC premises and facilities unless a Parent or Guardian is in attendance at all times. This requirement will cease when the Junior Member becomes 18 years of age. Also see the EDMYC Safeguarding Policy Statement in **Appendix B**
- 9.6 Visitors may only sail if covered by the appropriate third-party insurance and also with the permission of the Officer of the Day or a Committee Member. (NB. The MYA's insurance policy covers visitors to EDMYC).
- 9.7 When using the EDMYC rescue boat, Members shall wear a buoyancy aid at all times when on the water. Waders shall not be worn in the rescue boat.
- 9.8 All Members shall pay due regard to the wild-life on and around the water.
- 9.9 When sailing, Members are to be aware of other park users and be courteous at all times.
- 9.10 Members shall not leave litter of any kind after use of the water.
- 9.11 Members, their guests or visitors using the facilities provided by EDMYC shall do so entirely at their own risk and implicitly accept that EDMYC will not accept any liability for any damage to or loss of property belonging to Members, their guests or visitors (*see section 17 of these rules*).

10. COMMITTEE MEETINGS

- 10.1 The Committee shall be responsible to EDMYC for the conduct of its affairs and shall make such arrangements as may be necessary in the exercise its duties.
- 10.2 The Committee may co-opt any persons for a meeting or meetings or to assist any of the Officers in their work.
- 10.3 The Committee shall meet as and when necessary at the request of the Commodore.
- 10.4 The quorum for any Committee Meeting shall be 3.
- 10.5 Each Officer and other Committee Member may exercise one vote and all motions shall be decided by simple majority of those present. The Commodore may exercise a casting vote only and any Co-opted Committee Member may exercise one vote at any meeting attended.

11. FINANCE

- 11.1 The Financial Year of EDMYC shall be the year ending on 31st October and the accounts shall be audited annually and produced for inspection by EDMYC Members at the Annual General Meeting.
- 11.2 The accounts will be audited prior to the Annual General Meeting by another Member of EDMYC other than the Treasurer.
- 11.3 Annual subscriptions shall be paid in advance and become due following the Annual General Meeting in each year or on election as a member. The subscription will include the MYA affiliation fee which is payable by all Members except when paid through another Club when the Committee shall have sight of the membership card.
- 11.4 Members joining part-way through any year shall be required to pay a proportional subscription in accordance with the schedule revised by the Treasurer on an annual basis and placed on the club notice board.

- 11.5 The Senior subscription payable by all Members aged 18 years and over, shall be fixed at the Annual General Meeting. However, the President and/or Honorary Members shall only be required to pay the MYA subscription if they are a sailing Member. The Junior subscription payable by all Members aged 17 years and below, shall be 50% of the full Senior subscription and will also apply for the year in which the Junior Member attains 18 years of age.
- 11.6 No Member shall be entitled to any of the privileges of club membership nor be able to enter any EDMYC sailing competition whilst his/her subscription remains unpaid.
- 11.7 Membership refund applications, if applicable, must be put in writing to the Committee within seven calendar days of his/her membership cancellation wishes, exclusion or expulsion. The post mark of any communication will be used as the reference date in all cases.
- 11.8 All monies raised by EDMYC shall be deemed to be the property of EDMYC and shall be deposited in a bank in the name of EDMYC. Withdrawals shall be made only with the authority of the Treasurer and one of the other Officers.

12. GENERAL MEETINGS

- 12.1 An Annual General Meeting shall be held within two months of the end of the financial year every year that EDMYC is in operation.
- 12.2 Nominations for Officers and other Committee Members who must be Senior Members, shall be made in writing to the EDMYC Secretary at least four weeks before the date of the Annual General Meeting. Every candidate shall be proposed and seconded and shall express their willingness to serve if elected.
- 12.3 Motions to be proposed at the Annual General Meeting shall be made in writing at least four weeks before the date of the Meeting.
- 12.4 Formal Notice, including an Agenda for the Annual General Meeting showing all nominations and motions shall be forwarded to the membership at least ten days before the Meeting.
- 12.5 An Extraordinary General Meeting may be convened at any time by the Commodore either upon the request of the Committee or by the written request of at least six Senior Members of EDMYC. The request shall be accompanied by a detailed resolution. Any discussion at such meeting shall be confined to the business stated in the notice of the meeting.
- 12.6 Attendance at Meetings.
 - a) Meetings shall be open to all Members of EDMYC.
 - b) The quorum for a Meeting shall be 10 of the Senior Members including Committee Members.
 - c) The Commodore shall preside as Chairman at all Meetings or, in his absence, the Vice Commodore. In the absence of both, a Chairman shall be appointed from those present.
 - d) The Chairman shall determine all questions of procedure not otherwise catered for.
- 12.7 Voting at Meetings.
 - a) Motions, amendments and elections shall be decided by a simple majority.
 - b) Each Officer and Senior Member may exercise one vote and the Chairman may exercise a casting vote only. A Junior Member shall have no voting rights.
- 12.8 Changes to EDMYC Constitution and Rules shall only be made by the Members either at the Annual General Meeting or at an Extraordinary General Meeting and will require a two-thirds majority in favour of those present.

13. CONDUCT OF MEMBERS

- 13.1 Every Member, upon election and thereafter, is deemed to have notice of and implicitly undertakes to comply with the EDMYC Constitution Rules and any relevant Appendices. Any refusal to do so, or any conduct which, in the opinion of the Committee, is either: -
- a) Unworthy of a Member and/or
 - b) Brings EDMYC into disrepute
 - c) Is otherwise injurious to the interests of EDMYC, shall render a Member liable to expulsion by the Committee.

14 SAFEGUARDING POLICY

- 14.1 Eastbourne & District Model Yacht Club (hereafter referred to as EDMYC) believes that it always unacceptable for a child, young person or vulnerable adult to experience abuse of any kind and recognizes its responsibility to safeguard the welfare of all children, young people and vulnerable adults by a commitment to practice procedures which protect them.
- 14.2 The full statement is as set out in **Appendix B** to this Constitution and Rules
- 14.3 *This policy and good practice will be kept under annual review and all relevant allegations; complaints and their outcome will be notified to members of the Committee.*

15 HEALTH & SAFETY

- 15.1 The Chairman and Committee members wish to ensure that EDMYC operates as safely as possible despite there being no legal requirement for us to comply with the requirements of the Health and Safety at Work etc. Act 1974.
- 15.2 The full EDMYC policy statement is as set out in **Appendix C** to this Constitution and Rules
- 15.3 *This policy and good practice will be reviewed on a regular and any relevant issues arising and their outcome will be notified to members of the Committee.*

16. DATA PROTECTION

Membership of EDMYC and acceptance of these Rules by the Member will be deemed to constitute consent to the holding of relevant personal data for the purposes of the Data Protection Act 1998.

17. LIMITATION OF CLUB LIABILITY

- 17.1 EDMYC will not accept any liability for any damage to or loss of property that belongs to Members, their guests or visitors to EDMYC.
- 17.2 EDMYC will not accept any liability of personal injury arising out of the use of EDMYC premises or any other facilities of EDMYC either sustained by Members, their guests or visitors or caused by the said Members, guests or visitors whether or not such damage or injury could have been attributed to or was occasioned by the neglect, default or negligence of any of them, the Officers, or servants of EDMYC.

18 DISSOLUTION

- 18.1 On the dissolution of EDMYC and after all accounts have been settled, the remaining assets of EDMYC shall be donated to a charity selected by those Members present at the dissolution meeting.